

# EXECUTIVE DECISION

made by a **Cabinet Member**



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L24 17/18

Decision	
1	<b>Title of decision:</b> Weston Mill Recycling Centre Upgrade
2	<b>Decision maker (Cabinet Member):</b> Cllr Patrick Nicholson, Deputy Leader of the Council (acting under delegation from the Leader)
3	<b>Report author and contact details:</b> Gareth Harrison-Poole, <a href="mailto:Gareth.Harrison-Poole@plymouth.gov.uk">Gareth.Harrison-Poole@plymouth.gov.uk</a>
4	<b>Decision to be taken:</b> <ul style="list-style-type: none"><li>• Allocates £203,500 for the project within the Capital Programme to be funded by corporate borrowing</li><li>• Authorises the procurement process</li><li>• Delegates the award of the contract to Anthony Payne Strategic Director of Place</li></ul>
5	<b>Reasons for decision:</b> <p>The design and installation of the new drainage system will allow the facility to operate legally without the potential to cause a pollution incident.</p> <p>Resurfacing the site and provision of new internal road markings will improve traffic throughput and separate the residents using the facility from vehicles which will improve site safety.</p>
6	<b>Alternative options considered and rejected:</b> <p><b>Option 1</b> – Do nothing, The Environment Agency will issue an improvement notice potentially leading to prosecution and forced closure of the site.</p> <p><b>Option 2</b> (Preferred Option) – Install a new drainage system new access steps and undertake resurfacing to prevent enforcement action by the Environment Agency.</p> <p><b>Option 3</b> – CCTV, ANPR Improved welfare facilities To undertake the works as described in Option 2 to meet the legal requirements set by the environment agency as well as make other improvements to the site operation resulting in improved health &amp; safety for site users and staff.</p>

7	<b>Financial implications:</b> The works will cost £203,500 and is to be funded from corporate borrowing. This funding will be allocated from, 'maintaining the city assets' within the Corporate Priority List.												
8	<b>Is the decision a Key Decision?</b> <b>(Contact Ross Jago, Democratic Support, 304469 for further advice)</b>	<b>Yes</b>	<table border="1"> <tr> <td data-bbox="863 387 970 450"><b>No</b></td> <td data-bbox="970 387 1513 450"></td> </tr> <tr> <td data-bbox="863 450 970 656">x</td> <td data-bbox="970 450 1513 656">results in the Council spending or raising annual income by more than £500,000 (or more than £2,000,000 if that is the total cost of a contract award)?</td> </tr> <tr> <td data-bbox="863 656 970 757">x</td> <td data-bbox="970 656 1513 757">results in the Council saving more than £1,000,000?</td> </tr> <tr> <td data-bbox="863 757 970 1032">x</td> <td data-bbox="970 757 1513 1032">results in the Council saving less than £1,000,000 <b>and</b> the saving will have a material impact upon service provision such as a significant change or a cessation of service delivery and associated staff redundancies or a significant impact on customers?</td> </tr> <tr> <td data-bbox="863 1032 970 1144"></td> <td data-bbox="970 1032 1513 1144">has a significant impact on communities living or working in two or more wards?</td> </tr> </table>	<b>No</b>		x	results in the Council spending or raising annual income by more than £500,000 (or more than £2,000,000 if that is the total cost of a contract award)?	x	results in the Council saving more than £1,000,000?	x	results in the Council saving less than £1,000,000 <b>and</b> the saving will have a material impact upon service provision such as a significant change or a cessation of service delivery and associated staff redundancies or a significant impact on customers?		has a significant impact on communities living or working in two or more wards?
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<b>If yes, date of publication of the notice in the Forward Plan</b>													
9	<b>Please specify how this decision is linked to the Council's corporate plan 2016 - 19 and/or the policy framework and/or the revenue/capital budget:</b>	<p>This project will support a 'Pioneering Plymouth' by ensuring that quality services focussed on customer' needs are provided as the improved road markings will improve customer safety as users and vehicles will be separated.</p> <p>This project will support 'Confident Plymouth' by improving the street scene environment as the drainage system will allow the facility to operate legally without the potential to cause a pollution incident.</p> <p>The joint local plan identifies the site as important to meet the local authority's ambition to increase the amount of domestic waste collected for re-use, recycling, composting and recovery (Policy DEV 33)</p>											
<b>Urgent decisions</b>													
10	<b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b>	<b>Yes</b>	(If yes, the Lead Scrutiny Officer must be consulted before approaching the Chair of the relevant Overview and Scrutiny Committee. Ensure that the Chair signs the report at section 11a and that section 11b is completed <u>after</u> the sign off codes in										

				Section 17 are completed)
		<b>No</b>	X	<b>(If no, go to section 12)</b>
<b>I 1 a</b>	<b>Signature</b>		<b>Date</b>	
	<b>Print Name</b>			
<b>I 1 b</b>	<b>Reason for urgency:</b>			
<b>Consultation</b>				
<b>12</b>	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>		<b>(If yes, go to sections 13 and 14)</b>
		<b>No</b>	X	
<b>13</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>			
<b>14</b>	<b>Please confirm that you have consulted this Cabinet member</b>	<b>Yes</b>	X	<b>(No is not an option)</b>
<b>15</b>	<b>Has any Cabinet member declared a conflict of interest?</b>	<b>Yes</b>		<b>Need a note of dispensation granted by the Council's Monitoring Officer</b>
		<b>No</b>	X	
<b>16</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name and title</b>	Anthony Payne – Strategic Director of Place	
<b>17</b>	<b>Please include the sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DSol7/18	
		<b>Finance (mandatory)</b>	AKH1718.74	
		<b>Legal (mandatory)</b>	lt/28723	
		<b>Human Resources</b>		
		<b>Assets</b>		
		<b>IT</b>		
	<b>Procurement</b>			
<b>Other Information</b>				
<b>18</b>	<b>An Equalities Impact Assessment should be attached to the report</b>	<b>Yes</b>		<b>(Please attach the EIA to this report)</b>
<b>Briefing report</b>				
<b>19</b>	<b>Is the briefing report attached?</b>	<b>Yes</b>	X	<b>(No is not an option)</b>

	List (and include a hyper link to) <u>published</u> work/information used to prepare the report.	
	Do you need to include any confidential/exempt information?	If yes, prepare a second, Part II, report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.  (Remember to keep as much information as possible in the briefing report that will be in the public domain)

	Exemption Paragraph Number						
	1	2	3	4	5	6	7
<b>Part Two – Briefing Paper</b>			X				

**Background Papers**

**20** Please list all background papers relevant to the decision in the table below.  
Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. A folder or a file should not be cited as a background paper, though individual items within the folder or file may be. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title	Part I	Part II	Exemption Paragraph Number						
			1	2	3	4	5	6	7

**Cabinet Member Signature**

**21** I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget.

<b>Signature</b>		<b>Date of decision</b>	14 August 2017
<b>Print Name</b>	Councillor Patrick Nicholson		